

The I-5 Consortium Cities Joint Powers Authority

For the preservation of communities while enhancing freeway capacity

AGENDA SPECIAL MEETING OF THE ADMINISTRATIVE ENTITY OF THE INTERSTATE CONSORTIUM CITIES JOINT POWERS AUTHORITY

JUNE 17, 2020 3:30 PM VIA TELECONFERENCE AT 1-866-655-2883

Participant Passcode number: 1048848

Member Cities:

Commerce Downey La Mirada Norwalk Santa Fe Springs

UNTIL FURTHER NOTICE, MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-25-20, WHICH ALLOWS MEETINGS TO BE CLOSED TO THE PUBLIC AND TELECONFERENCED. INTERESTED PARTIES MAY PARTICIPATE BY DIALING INTO THE CONFERENCE LINE

NORWALK CITY HALL 12700 NORWALK BLVD. NORWALK, CA 90650 SANTA FE SPRINGS CITY HALL 11710 E. TELEGRAPH RD. SANTA FE SPRINGS, CA 90670 COMMERCE CITY HALL 2535 COMMERCE WAY COMMERCE, CA 90040

DOWNEY CITY HALL 11111 BROOKSHIRE AVE. DOWNEY, CA 90241 LA MIRADA CITY HALL 13700 LA MIRADA BLVD. LA MIRADA, CA 90638

ROLL CALL

PUBLIC COMMENT

CONSENT CALENDAR

Consent Calendar items will be considered and approved in one motion unless removed by an Administrative Entity Member for discussion.

1.1 APPROVAL OF PREVIOUS MEETING MINUTES - MAY 13, 2020

Recommendation: Approve

1.2 I-5 FEDERAL TRANSPORTATION REPORT J. Dykstra – Edington, Peel and Associates

Recommendation: Approve

End of Consent Calendar

2.0 I-5 FISCAL YEAR MEETIING SCHEDULES - 2020/2021

Recommendation: Provide Direction and/or Receive and File

3.0 I-5 FISCAL YEAR DRAFT BUDGET - 2020/2021

Recommendation: Approve and Forward to the Policy Board

4.0 I-5 TREE PLANTING CONTRACT (#15-01) PROJECT STATUS

Recommendation: Provide Direction and/or Receive and File

5.0 I-5 STATUS REPORT FROM EXECUTIVE DIRECTOR/AUTHORITY ENGINEER

Recommendation: Provide Direction and/or Receive and File

REPORT FROM ADMINISTRATIVE ENTITY MEMBERS 6.0

Recommendation: Receive and File

I hereby certify under penalty of periury under the laws of the State of California that the foregoing agenda was noticed in accordance with the Governor's Executive Order No. N-25-20. Dated this 11th day of June 2020.

Carmen Martinez Office Assistant II City of Norwalk

Carmen Martinez Priscilla Moreno

Priscilla Moreno Secretary to City Manager/City Mgr. City of Santa Fe Springs

Amanda Luis

Amanda Luis Office Specialist City of Commerce

Isabel Prieto

Isabel Prieto Administrative Clerk I

Susana C. Hill

Susana Hill **Executive Secretary**

Public Comment: The public is encouraged to address the Commission. Board or Committee on any matter listed on the agenda. The Commission will hear public comment on matters not listed on the agenda during the Oral Communications period.

Note: Commission agendas and minutes are available from the Staff Liaison or at the office of the City Clerk, City Hall, 12700 Norwalk Boulevard during regular business hours, 8:00 a.m. to 6:00 p.m., Monday – Thursday and 8:00 a.m. to 5:00 p.m. every other Friday; telephone (562) 929-5720.section

MINUTES OF THE REGULAR MEETING OF THE ADMINISTRATIVE ENTITY I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY

WEDNESDAY, MAY 13, 2020 3:30 PM VIA TELECONFERENCE AT

NORWALK CITY HALL 12700 NORWALK BLVD. NORWALK, CA 90650

SANTA FE SPRINGS CITY HALL 11710 E. TELEGRAPH RD. SANTA FE SPRINGS, CA 90670 COMMERCE CITY HALL 2535 COMMERCE WAY COMMERCE, CA 90040

DOWNEY
CITY HALL
11111 BROOKSHIRE AVE.
DOWNEY. CA 90241

LA MIRADA CITY HALL 13700 LA MIRADA BLVD. LA MIRADA, CA 90638

The regular meeting of the I-5 Consortium Cities Joint Powers Authority Administrative Entity was called to order at 3:33 PM by Administrative Entity Chair Jeff Boynton.

Roll was taken with the following Administrative Entity members present:

Jeff BoyntonCity of La MiradaJohn OskouiCity of DowneyEdgar CisnerosCity of CommerceJesus GomezCity of Norwalk

Ray Cruz City of Santa Fe Springs

Members Absent:

None.

Also present via teleconference was Yvette Kirrin, Authority Engineer/Executive Director – I-5 JPA and Theresa Devoy, City of Norwalk.

PUBLIC COMMENT

None.

CONSENT CALENDAR

It was moved and seconded to approve the Consent Calendar, which included the following:

- Previous Meeting Minutes April 8, 2020.
- □ I-5 Federal Transportation Report Edington, Peel and Associates

M/S: Oskoui/Cisneros

The motion was carried by the following vote:

Yes: AE Members Cisneros, Gomez, Oskoui and Chair Boynton.

No: None Absent: Cruz

I-5 TREE PLANTING PROJECT (15-01) STATUS AND INVOICE APPROVAL

Ms. Kirrin presented this item. She noted that there were no substantive updateds and now invoices for approval as part of this month's cycle. She noted that all invoices have been submitted to Caltrans for reimbursement.

A motion was made to receive and file the report.

M/S: Oskoui/Cruz

The motion was carried by the following vote:

Yes: AE Members Cisneros, Gomez, Oskoui and Chair Boynton.

No: None Absent: Cruz

I-5 STATUS REPORT FROM EXECUTIVE DIRECTOR/AUTHORITY ENGINEER

Ms. Kirrin presented this item. She noted that the I-5 JPA Construction Mitigation Phase 3 listing had not received any feedback from the Metro Board Deputies that it was forwarded to for support and/or briefing requests. Discussion regarding the item included a level of empathy due to COVID-19 and the hit to the budgets and sales tax revenues that everyone was dealing with during this time. Jeff noted that he would reach out to Supervisor Hahn's Chief of Staff to gage their appetite regarding the potential funding request. It was also noted that the Metro Accounting consultants have been furloughed and are not available to close out the Phase 1 and Phase 2 audits at this time.

A summary update/summary regarding percent complete for each of the remaining three (3) segments from I-5/605 south to the O.C. line that are currently in

construction, including Valley View/I-5 = 60%, Norwalk/I-5 = 97% and Florence/I-5 = 87%, as well as major closures and detours.

Ms. Kirrin continued to communicate the concern regarding the I-605 Corridor EIR as monthly meetings continue at Caltrans. She noted that the draft EIR was now expected in the 4th quarter 2019 (but no updates had been given regarding the delivery of the document). There were no changes from the prior month.

No substantive report regarding the I-5 EIR as we are in holding pattern regarding Metro and Caltrans having a discussion regarding the cooperative agreement.

The report was received and filed.

REPORT FROM ADMINISTRATIVE ENTITY MEMBERS

No Report.

ADJOURNMENT

The meeting was adjourned at 3:50 PM.

Jeff Boynton, AE Chair

Monthly Report by Jim Dykstra to I-5 JPA June 1, 2020

I and the firm Edington, Peel & Associates provided a range of services during the month in support of the I-5 Joint Powers Authority. These included participation in a number of meetings, telephonic, email and fax exchanges and other communications.

I have continued to coordinate with I-5 JPA executive director Yvette Kirrin and I-5 JPA elected representatives and their staffs in Washington, DC regarding ongoing efforts on behalf of the I-5 widening initiative and the I-5 JPA's priorities and interests in the 116th Congress, providing legislative guidance and information.

The focus of Congress in recent weeks has continued to be on legislation to respond to the Coronavirus crisis and to provide funding to address urgent needs resulting from the pandemic. There have been four packages thus far, with a fifth possibly to come. The House and Senate have spent extended periods out of session during the pandemic, but work continues at the staff level. There is hope that an infrastructure package addressing surface transportation and other issues will be included in stimulus legislation at some point during this session of Congress. I will keep you informed as that measure moves forward, though I think an infrastructure package is probably not likely.

The President has sent his proposed budget for Fiscal Year 2021 to Congress, and the funding cycle for FY21 has begun in the Transportation, Housing, Urban Development and other appropriations subcommittees. Again, work is being done at the staff level while Members are out of town. I will keep you informed as the appropriations process moves forward.

Earlier, I have provided information about the infrastructure proposal unveiled by the House Transportation and Infrastructure majority. Earlier, the Senate Environment and Public Works Committee unanimously approved its five-year infrastructure authorization proposal, America's Transportation Infrastructure Act (ATIA). The measure authorizes \$187 billion from the Highway Trust Fund over five years. This is a 27 percent increase over FAST Act funding. Over 90 percent of the funding will be distributed to states by formula. The bill awaits further action.

I have provided information regarding key positions for local delegation members with the Democrats in the majority in the House. Representative Lucille Roybal-Allard is chair of the Homeland Security Subcommittee of the House Appropriations Committee, and Representative Grace Napolitano is chair of the Water Resources and Environment Subcommittee of the House Transportation and Infrastructure Committee. Representative Linda Sanchez is a member of the powerful House Ways and Means Committee and its subcommittees on Oversight, Select Revenue Measures and Social Security.

I am in contact with Victor Castillo, chief of staff to Rep. Lucille Roybal-Allard; legislative director Melissa Kiedrowicz and district staff for Rep. Linda Sanchez; Joe Sheehy, legislative director to Rep. Grace Napolitano; and senior staff of House T&I Committee member Rep. Alan Lowenthal regarding legislative priorities for the I-5 JPA and transportation priorities in the region.

As part of my responsibilities, I closely monitor legislation, as well as seminars, hearings, meetings and publications of key interest to legislators and senior executive branch officials for articles and information pertinent to the project and of possible interest and importance to member cities of the I-5 JPA. I attend Senate and House committee hearings, follow Senate and House floor proceedings, and track legislative initiatives pertinent to the project.

Date: June 17, 2020

From: Yvette Kirrin, P.E., Executive Director/Authority Engineer

Subject: I-5 JPA Fiscal Year Meeting Schedules – 2020/2021

Recommendation: Receive and File

2020/2021 Meeting schedule for the Policy Board

Policy Board: Fourth Monday of the month. All meetings begin at 2:00 p.m. and

are held in Norwalk unless otherwise notified.

July 29, 2020

August 24, 2020

September 28, 2020

October 26, 2020

November 23, 2020

December 28, 2020 (Note: Usually Dark in December)

January 25, 2021

February 22, 2021

March 22, 2021

April 26, 2021

May 24, 2021

June 28, 2021

2020/2021 Meeting schedule for the Administrative Entity

Administrative Entity: <u>Second Wednesday of the month.</u> All meetings begin at

3:30 p.m. & are held via teleconference unless otherwise

notified.

July 8, 2020

August 12, 2020

September 9, 2020

October 14, 2020

November 11, 2020

December 9, 2020 (Usually Dark in December)

January 13, 2021

February 10, 2021

March 10, 2021

April 14, 2021

May 12, 2021

June 9, 2021

2020/2021 Meeting schedule for the Technical Advisory Committee (TAC) & Steering Committee

TAC: First Monday of the month. All meetings begin at 1:30 p.m. and are

held at the City of Santa Fe Springs Public Works Conference Room

unless otherwise notified.

Steering Committee: First Thursday of the month. All meetings begin at 2:00 p.m.

and are held at the Caltrans Field Office (13230 Firestone

Boulevard, SFS) unless otherwise notified.

July 2, 2020

August 6, 2020

September 3, 2020

October 1, 2020

November 5, 2020

December 3, 2020

January 7, 2020

February 4, 2021

March 4, 2021

April 1, 2021

May 6, 2021

June 3, 2021

Date: June 17, 2020

To: I-5 JPA Administrative Entity

By: Jeff Boynton, City of Norwalk

Subject: I-5 JPA FY 2020/2021 Draft Budget

Recommendation: Approve and Forward to the Policy Board

This year, the proposed I-5 JPA 2020/2021 draft budget outlines two (2) options, including:

- 1. Option A Membership dues to remain at the same rate as in the last prior three (4) Fiscal Years, 2016/17 (\$30,000 per member agency), 2017/2018, 2018/2019 and 2019/2020 resulting in an estimated year-end balance of \$64,700. This option was intended to draw down the reserves fund, and the reserve balance will be at it's lowest point, as well as provided a less contribution as an austerity measure during a downturn in the economy.
- 2. Option B Membership dues are increased by \$5,000 per member agency to stabilize the drawdown on the reserves resulting in an estimated year-end balance of \$89,700.

Option B is the staff recommendation.

Option A		Actuals FY	Adopted FY	Actuals FY	Adopted	E stimated Actuals FY	Proposed
		17/18	18/19	18/19	FY 19/20	19/20	FY 20/21
EXPENDITURES							
Personnel Services							
	Board of Directors (stipends)	\$6,600	\$9,000	\$7,200	\$9,000	\$7,500	\$8,500
	Staff Support/Financial Management	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
	Sub-Total	\$16,600	\$19,000	\$17,200	\$19,000	\$17,500	\$18,500
Contract Services							
	Urban Forestry Project - Tree People	\$0	\$0	\$136,811	\$0	\$863,189	\$1,000,000
	Executive Director/A.E.	\$103,997	\$110,000	\$115,309	\$120,000	\$120,000	\$120,000
	Executive Director/A.E. Insurance	\$5,491	\$5,600	\$5,076	\$5,300	\$5,275	\$5,300
	Lobbyist	\$51,000	\$51,000	\$27,166	\$25,000	\$25,000	\$25,000
	Special Studies	\$28,460	\$2,500	\$21,240	\$0	\$0	\$0
	Legal Services	\$18,983	\$5,000	\$3,983	\$5,000	\$1,000	\$5,000
	Insurance	\$5,506	\$5,600	\$4,828	\$5,600	\$5,157	\$5,600
	Audit Services	\$5, 13 0	\$5,130	\$5, 2 85	\$5,500	\$5,285	\$5,500
	Sub-Total	\$218,567	\$184,830	\$319,698	\$166,400	\$1,024,906	\$1,166,400
Maintenance & Operation:	3						
	Office & Meeting Supplies	\$1,398	\$1,300	\$904	\$1,300	\$1,200	\$1,300
	Travel/Transportation	\$0	\$3,000	\$0	\$2,000	\$0	\$2,000
							1 100,000
	Sub-Total	\$1,398	\$4,300	\$904	\$3,300	\$1,200	\$3,300
	Total Expenditures	\$236,565	\$208,130	\$337,802	\$188,700	\$1,043,606	\$1,188,200
REVENUES							
	City Assessments	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
	Urban Forestry Project	\$0	\$0	\$136,811	\$0	\$863,189	\$1,000,000
	Special Assessment	\$25,000	\$0	\$0	\$0	\$0	\$0
	Metro payments	\$6,503	\$0	\$9,593	\$0	\$0	\$0
	Total Revenues	\$181,503	\$150,000	\$296,404	\$150,000	\$1,013,189	\$1,150,000
	Beginning Balance:	\$214,611	\$159,549	\$159,549	\$111,475	\$123,757	\$102,900
	Sub Total:	\$396,114	\$309,549	\$455,953	\$261,475	\$1,136,946	\$1,252,900
	ENDING BALANCE:	\$159,549		\$118,151	\$72,775	\$93,340	\$64,700
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Base Assessments per (•	-					
Individual City Assessment Commerce							
Continuo	930,000						

Base Assessments per City						
Individual City Assessments	3:					
Commerce	\$30,000					
Downey	\$30,000					
La Mirada	\$30,000					
Norwalk	\$30,000					
Santa Fe Springs	\$30,000					
	\$150,000					

						E stimated	
Option B		Actuals FY 17/18	Adopted FY 18/19	Actuals FY 18/19	Adopted FY 19/20	Actuals FY 19/20	Proposed FY 20/21
EXPENDITURES Personnel Services							
	Board of Directors (stipends)	\$6,600	\$9,000	\$7,200	\$9,000	\$7,500	\$8,500
	Staff Support/Financial Management	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
	Sub-Total	\$16,600	\$19,000	\$17,200	\$19,000	\$17,500	\$18,500
Contract Services							
	Urban Forestry Project - Tree People	\$0	\$0	\$136,811	\$0	\$863,189	\$1,000,000
	Executive Director/A.E.	\$103,997	\$110,000	\$115,309	\$120,000	\$120,000	\$120,000
	Executive Director/A.E. Insurance	\$5,491	\$5,600	\$5,076	\$5,300	\$5,275	\$5,300
	Lobbyist	\$51,000	\$51,000	\$27,166	\$25,000	\$25,000	\$25,000
	Special Studies	\$28,460	\$2,500	\$21,240	\$0	\$0	\$0
	Legal Services	\$18,983	\$5,000	\$3,983	\$5,000	\$1,000	\$5,000
	Insurance	\$5,506	\$5,600	\$4,828	\$5,600	\$5,157	\$5,600
	Audit Services	\$5,130	\$5,130	\$5,285	\$5,500	\$5,285	\$5,500
	Sub-Total	\$218,567	\$184,830	\$319,698	\$166,400	\$1,024,906	\$1,166,400
Maintenance & Operations	3						
	Office & Meeting Supplies	\$1,398	\$1,300	\$904	\$1,300	\$1,200	\$1,300
	Travel/Transportation	\$0	\$3,000	\$0	\$2,000	\$0	\$2,000
	Sub-Total	\$1,398	\$4,300	\$904	\$3,300	\$1,200	\$3,300
	Total Expenditures	\$236,565	\$208,130	\$337,802	\$188,700	\$1,043,606	\$1,188,200
REVENUES							
	City Assessments	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$175,000
	Urban Forestry Project	\$0	\$0	\$136,811	\$0	\$863,189	\$1,000,000
	Special Assessment	\$25,000	\$0	\$0	\$0	\$0	\$0
	Metro payments	\$6,503	\$0	\$9,593	\$0	\$0	\$0
	Total Revenues	\$181,503	\$150,000	\$296,404	\$150,000	\$1,013,189	\$1,175,000
	Beginning Balance:	\$214,611	\$159,549	\$159,549	\$111,475	\$123,757	\$102,900
	Sub Total:	\$396,114	\$309,549	\$455,953	\$261,475	\$1,136,946	\$1,277,900
	ENDING BALANCE:	\$159,549	\$101,419	\$118,151	\$72,775	\$93,340	\$89,700

Base Assessments per City					
Individual City Assessments	s:				
Commerce	\$35,000				
Downey	\$35,000				
La Mirada	\$35,000				
Norwalk	\$35,000				
Santa Fe Springs	\$35,000				
	\$175,000				

Date: June 17, 2020

To: I-5 JPA Administrative Entity

From: Yvette Kirrin, P.E., Executive Director/Authority Engineer

Subject: I-5 Tre Planting Contract (#15-01) Project Status and Invoice Approval

Recommendation: Provide Direction and Recommend Approval to the Policy

Board.

Status of Planting: No substantive updates.

Contract Status:

The Summary of the contract accounting is as follows, and we are waiting for a reimbursement from Caltrans for \$809,094.27.

I-5 JPA	I-5 JPA Accounting \$1,000,000 Advance (Draw Down)							
Invoice/Progress		Due to TreePeople						
Payment		(less	retainage)	Ret	ainage Held	I-5 .	JPA Balance	Comments
\$	144,011.68	\$	136,811.10	\$	7,200.58	\$	855,988.32	Progress Payment 1
\$	175,972.55	\$	167,173.92	\$	8,798.63	\$	680,015.77	Progress Payment 2
\$	310,958.66	\$	295,410.73	\$	15,547.93	\$		Progress Payment 3
\$	178,152.38	\$	169,244.76	\$	8,907.62	\$	190,904.73	Progress Payment 4

I-5 JPA Contract 15-01 Contract					Budget =		\$5,000,000	
Total Invoice Amt. Paid		5%	Retention			Begin Balance		
\$	144,011.68	\$	136,811.10	\$	7,200.58	\$	4,855,988.32	Progress Payment 1
\$	175,972.55	\$	167,173.92	\$	8,798.63	\$	4,680,015.77	Progress Payment 2
\$	310,958.66	\$	295,410.73		\$15,547.93	-	, ,	Progress Payment 3
\$	178,152.38	\$	169,244.76		\$8,907.62	\$	4,190,904.73	Progress Payment 4

Caltrans Reimburseme	nts	\$ 5,000,000	Total Contract
	I-5 JPA Advance	\$ 1,000,000	
	Remaining Balance	\$ 4,000,000	

Date: June 17, 2020

To: I-5 JPA Administrative Entity

From: Yvette Kirrin, P.E., Executive Director/Authority Engineer

Subject: I-5 Status Report

Recommendation: Provide Direction and/or Receive and File

This report combines the report to summarize status regarding the following:

- Construction Mitigation Update
- I-5 South (I-605 to County Line) Update
- I-605 Corridor EIR Update
- I-5 Environmental Document (I-605 to I-710) Update
- PPP Update

I-5 Construction Mitigation Projects

No Significant updates as the Accounting/Audit consultants with Metro have been temporarily furloughed due to COVID- 19 and expenditure cuts.

Phase 1 – Status (No Significant Update)

Final close out of the project is occurring. A meeting between the TAC (appropriate members) and Metro (Victor Gau) is needed to close out the audit and retention release.

Phase 2 – Status (No Significant Update)

The Total Project Budget is \$14,168,107. The final audit is ongoing (furloughed).

Phase 3 – Status (No Significant Update)

List approved by Policy Board in April 2020 and forwarded to Metro Board Deputies and Metro staff for initial briefings. No responses to date.

I-5 South (I-605 to County Line) Update - Segment(s) Status:

Below is a table that will be updated monthly that details the three (3) ongoing construction segments of the I-5 (605/S) project. Specific issues regarding the overall project and/or each segment will be detailed, as needed, below the table. Work is progressing at or close to schedule, according to the technical comparisons of % work complete vs. % time complete of each contract.

Segment	Phase	% Const. Complete	% Const. Time Complete	
Valley View (Segment 2)	In Construction	63%	64%	
Rosecrans (Segment 3)	Construction Complete	Plant Establishment Period		
Norwalk (Segment 4)	In Construction	97%	84%	
Florence (Segment 5)	In Construction	88%	81%	
Carmenita (Stand Alone Segment)	Construction Complete	Plant Establishment Period		

I-605 Corridor EIR Update

Metro will be meeting with the City of Downey (including SFS and JPA) to discuss the geometrics to be included in the I-605 EIR/EIS soon to be released. The I-5 geometrics appear to not include the GCCOG STP version prepared that minimizes impacts to the Right of Way as well the additional concrete footprint that emits urban heat. This issue is significant as the current alignment impacts the City of Downey with up to 257 homes impacted.

I-5 Environmental Document (I-605 to I-710) Update

Due to SB 1743, new projects will be subject to VMT analysis vs. LOS traffic analysis in determining benefits and impacts. LOS shows benefit for improving capacity and operations. However, based on the new metric which the state policy utilizing VMT, it's more difficult to add capacity due to the mitigations being required for increased VMT.

If Caltrans and/or Metro can demonstrate that past work was completed on the I-5 EIR, and is still valid, and/or if Caltrans/Metro can immediately commence the project, then the I-5 EIR could be exempt (per Caltrans Ron Kosinski) from SB 1743.

We, however, know the debate/issue is within the rank and file of Metro preventing the commencement of this project, via the funding agreement, due to a lack of interest in advancing the project, as the current Measure M programming year is 2036 (and project readiness and/or the ability to leverage funds, doesn't appear to have value). This is a philosophical difference in the ongoing debate related to Measure M programming year = 2036 that has not been able to be resolved at staff level and requires a political strategy.

PPP Update

No substantive updates this month, other than SCAG is asking if the JPA had any other feedback regarding the ability to contribute future sales tax % toward the EIFD as the baseline assumption. I reiterated to SCAG that we'd like to know the appetite

of what Metro will require to demonstrate our commitment and to utilize the acceleration policy to help advance the project.